

DUE DATES FOR ePayables invoices RECEIVED IN THE MONTH OF June 2018

Determining the correct due date of invoices is one of the most important procedures for you to uphold. Proper due dating means that you compare the date you received the goods or service AND the date you received the invoice. You then choose the later of these two and due date your invoice 16 days from the latest action.

For example, using the chart below: If you receive your service or goods on 06/06/2018 and your invoice on 06/10/2018, then you will select the due date of 06/26/2018.

Date invoice was rec'd OR Date Goods/Services were rec'd, whichever is LATER	Due date for use in FAAINVE	Weekend or Holiday
1-Jun	15-Jun	Weekend
2-Jun	18-Jun	
3-Jun	19-Jun	
4-Jun	20-Jun	
5-Jun	21-Jun	
6-Jun	22-Jun	
7-Jun	22-Jun	Weekend
8-Jun	22-Jun	Weekend
9-Jun	25-Jun	
10-Jun	25-Jun	Year end
11-Jun	25-Jun	Year end
12-Jun	25-Jun	Year end
13-Jun	25-Jun	Year end
14-Jun	25-Jun	Year end
15-Jun	25-Jun	Year end
16-Jun	25-Jun	Year end
17-Jun	3-Jul	
18-Jun	3-Jul	Holiday
19-Jun	5-Jul	
20-Jun	6-Jul	
21-Jun	6-Jul	Weekend
22-Jun	6-Jul	Weekend
23-Jun	9-Jul	
24-Jun	10-Jul	
25-Jun	11-Jul	
26-Jun	12-Jul	
27-Jun	13-Jul	
28-Jun	13-Jul	Weekend
29-Jun	13-Jul	Weekend
30-Jun	16-Jul	