

**DUE DATES FOR ePayables invoices RECEIVED IN THE MONTH OF September 2020**

Determining the correct due date of invoices is one of the most important procedures for you to uphold. Proper due dating means that you compare the date you received the goods or service AND the date you received the invoice. You then choose the later of these two and due date your invoice 16 days from the latest action.

For example, using the chart below: If you receive your service or goods on 09/06/2020 and your invoice on 09/21/2020, then you will select the due date of 10/07/2020. Invoice to Accounts Payable by 09/30/2020

To ensure Accounts Payable can meet the due date of the VA Prompt Pay Act, invoices must be in the hands of the AP staff five business days prior to the due date.

Date invoice was rec'd OR Date Goods/Services were rec'd, whichever is LATER	Due date for use in FAAINVE	Weekend or Holiday	Invoice needs to be to A/P by:
1-Sep	17-Sep		10-Sep
2-Sep	18-Sep		11-Sep
3-Sep	18-Sep	Weekend	11-Sep
4-Sep	18-Sep	Weekend	11-Sep
5-Sep	21-Sep		14-Sep
6-Sep	22-Sep		15-Sep
7-Sep	23-Sep		16-Sep
8-Sep	24-Sep		17-Sep
9-Sep	25-Sep		18-Sep
10-Sep	25-Sep	Weekend	18-Sep
11-Sep	25-Sep	Weekend	18-Sep
12-Sep	28-Sep		21-Sep
13-Sep	29-Sep		22-Sep
14-Sep	30-Sep		23-Sep
15-Sep	1-Oct		24-Sep
16-Sep	2-Oct		25-Sep
17-Sep	2-Oct	Weekend	25-Sep
18-Sep	2-Oct	Weekend	25-Sep
19-Sep	5-Oct		28-Sep
20-Sep	6-Oct		29-Sep
21-Sep	7-Oct		30-Sep
22-Sep	8-Oct		1-Oct
23-Sep	9-Oct		2-Oct
24-Sep	9-Oct	Weekend	2-Oct
25-Sep	9-Oct	Weekend	2-Oct
26-Sep	12-Oct		5-Oct
27-Sep	13-Oct		6-Oct
28-Sep	14-Oct		7-Oct
29-Sep	15-Oct		8-Oct
30-Sep	16-Oct		9-Oct

