



Rate	Active Projects	Description	Mandated	Project Leads	Status/Notes	Project Due Date
5	Cardinal Human Capital Management (HCM) Project	Cardinal Payroll replaces CIPPS retirement which started in May 2018. Cardinal replacing PMIS, BES and CIPPS	DOA	Julie Smith Cheryl Dunn Linda Thornton	11.19 Various tasks assigned have been completed or are in progress. Participated in conversion kick-off webinar	2021
2	TaxNavigator	Software to assist with determining tax status and withholding requirements of foreign individuals	Finance	Leigh Penn	11.19 working to complete configuration	December 31, 2019
3	Barnes & Noble - First Day (digital access books)	Bookstore transition from UMW to Barnes and Noble	State Contract	Kathy Sandor, Paul Griggs, Julie Pugliese	11.19 Spring process will be manual again. Student Accounts, IT and Business Services are gathering information to revisit options in December	March 1, 2020
3	Barnes & Noble - book voucher process	Bookstore transition from UMW to Barnes and Noble	State Contract	Kathy Sandor, Paul Griggs, Julie Pugliese	11.19 Documenting procedures 8.19 Voucher process needs testing for book allowances.	December 1, 2019
4	Earlier Disbursement of Financial Aid and earlier more frequent refunding	Move FinAid disbursing function to FinAid, move earlier in the semester, while coordinating cash flow and fund draws from Feds & etc		Paul Griggs, Julie Smith, FinAid	11.19 Procedure documentation pending.	December 1, 2019
5	New Payment Policy	Developing a process to cancel registration of students without sufficient payment arrangements		Kimberley Williams (Cabinet), Julie Smith, Paul Griggs	11.19 Process successful for fall. Developing communication for Spring.	January 8, 2020
4	Student Financial Responsibility	Student required to accept payment terms	Collection Agencies	Paul Griggs, Julie Pugliese	11.19 Testing Continues and is on schedule. Statement in SSB Registration tab in QA	Spring 2020

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5	EAB Data Hub.	Project calls for sending all Banner data to the Hub, excluding sensitive data.	President Initiative	Jeff McClurken	11.19 Project calls for sending all Banner data to the Hub, excluding sensitive data.	Estimated 1 year project
2	Annual Banner/Sharepoint Security Review	Verification of uses and system access. All systems review this year will be documented in JAR.	IT	Hall Cheshire	11.19 In progress.	November 30, 2019
2	Online check acceptance for returning students	Resident Life/Housing is requesting an online method for accepting credit cards for student who have missed housing deposit deadlines.		Michelle Brooks in Resident life working with vchapman and Adahm	11.19 Cashnet site will be tested and approved by parties prior to prod.	December 1, 2019
4	Admin and Housing Deposit-Nelnet	Correction to Admin and Housing Deposit to correct student ability to de-select Housing or Depo fee upon payment.		Nelnet is testing for user acceptance. UMW will test if successful.	11.19 Solution may require Admissions, Student Accounts, IT.	Winter 2018- Overdue from Vendor



Rate	Projects on Horizon	Description	Mandated	Project Leads	Status/Notes	Est. Start Date
2	Misc AR	Review JMM and GM Billing for Rental of Facilities			9.18 Requested SOP from Museums	TBD
3	Remote Back Office	Banking Solution which allows UMW to scan checks for deposit and submit electronically to bank. Cash deposits to an on-site safe and is credited to our account	Finance	TBD	Eliminates Daily Bank run to BB&T	TBD
3	Banner SSB for submission of employee tax withholding	Explore the use of Banner to collect the employee tax withholding (W4 & VA4) information. Employee to enter directly in Banner Self Service, report generated then Payroll keys into CIPPS.			Eliminate the paper forms by employee to HR and Student Employment then to Payroll. Eliminate the storage of paper forms in Payroll Office.	TBD
	Unrelated Business Income Tax	Develop UBIT policy	IRS	TBD	Policy ensures compliance with Federal Income Tax regulation.	TBD
5	eVA RFP	eVA to issue RFP Fall 2019	Dept. of General Services	Vickie Chapman IT and procurmeent support reqd	RFP for new state eprocurement tool will revamp current procurement processing	Estimated 2 year project after RFP Award
2	Laundry Machines	Switching to credit card only. Revenue will go directly to vendor. EagleOne no longer used.	Business Services	Kathy Sandor		TBD