

UNIVERSITY OF MARY WASHINGTON

OFFICE OF HUMAN RESOURCES

TO: All UMW Employees

FROM: Sabrina C. Johnson
Associate Vice President
Human Resources and
Affirmative Action

DATE: October 21, 2011

RE: **REVISED** 2011--2012 Holiday Schedule

The University of Mary Washington has adopted the 2011--2012 holiday schedule listed below. **Last fall the Governor gave state employees 12 additional hours for Thanksgiving and Winter break, 2011. President Hurley has awarded an additional 12 hours in recognition leave for winter break.**

2011

Wednesday, November 23	Thanksgiving Holiday
Thursday, November 24 and Friday, November 25	
Wednesday, December 21 through Friday, December 30	Winter Holiday

The University Administrative offices will reopen on Tuesday, January 3, 2012. If you have questions regarding this schedule, please contact the Office of Human Resources at 654-1214.

2012

Monday, January 2	New Year's Day Observed
Monday, January 16	Martin Luther King Jr. Day
Monday, March 5	Spring Break
Monday, May 28	Memorial Day
Monday, July 4	Independence Day Observed
Noon Wednesday, November 21 Thursday, November 22 and Friday, November 23	Thanksgiving Holiday
Monday, December 24 through Wednesday, January 2	Winter Holiday