



It's Easy to Enroll Online in Your Retirement Plans

If you're interested in enrolling in any of your institution's retirement plans, take advantage of the convenience of online enrollment. To get started simply have the following information available:

- The access code for each plan for which you are eligible. To enroll in the **Optional Retirement Plan for the Commonwealth of Virginia**, use 101850 as your access code. For the **Cash Match and the Tax-Deferred Annuity Plans**, refer to the attached list of access codes.
- Your Social Security number
- Your beneficiary's Social Security number, birth date and address
- Your investment allocations (you can review and learn more about your investment options at tiaa-cref.org).

To Enroll Online

Go to tiaa-cref.org and click on the "Enroll in your retirement plan" link located below the login box.

- Enter your User ID and click "Log In" if you are a returning user. Click "Register with TIAA-CREF" if you are a first-time user and need to create your user name and password.
- Follow the on-screen directions to complete your enrollment application.
- Note: At the allocation screen, you can click on any investment choice to view its fact sheet.
- Once you complete your enrollment, you can retrieve and print a confirmation page from the "Thank You" screen.

Important

If you participate in the TDA plan, you **must** complete and submit a Salary Reduction Agreement form for your enrollment application to be processed. You can obtain the Salary Reduction Agreement from your Benefits Office. Please return the completed agreement to your Benefits Office for processing.

If you participate in the Optional Retirement Plan for the Commonwealth of Virginia, you will need to complete and return the VRS-65 Election form to participate in the Optional Retirement Plan for Higher Education. You can obtain the election form from your Benefits Office.

We're Here to Help

If you need assistance with enrolling online, call TIAA-CREF at **800 842-2252** Monday through Friday, 8 a.m. to 10 p.m. and Saturday, 9 a.m. to 6 p.m. (ET).

Investment, insurance and annuity products are not FDIC insured, are not bank guaranteed, are not deposits, are not insured by any federal government agency, are not a condition to any banking service or activity, and may lose value.

You should consider the investment objectives, risks, charges and expenses carefully before investing. Please call 877 518-9161 or go to www.tiaa-cref.org/prospectuses for a prospectus that contains this and other information. Please read the prospectus carefully before investing.

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Financial Services



Cash Match Plan Access Code Numbers

Campus	Number
Blue Ridge CC Cash Match	101887
Central Virginia CC Cash Match	101893
Christopher Newport University Cash Match	101862
College Of William & Mary Cash Match	101851
Dabney S. Lancaster CC Cash Match	101915
Danville CC Cash Match	101913
Eastern Shore CC Cash Match	101919
Germanna CC Cash Match	101909
J. Sargeant Reynolds Cash Match	101879
James Madison University Cash Match	101856
John Tyler CC Cash Match	101891
Longwood University Cash Match	101866
Lord Fairfax CC Cash Match	101881
Mountain Empire Comm Cash Match	101895
New River CC Cash Match	101903
Norfolk State University Cash Match	101864
Northern Virginia CC Cash Match	101860
Old Dominion University Cash Match	101853
Patrick Henry CC Cash Match	101901
Paul D. Camp CC Cash Match	101921
Piedmont Virginia CC Cash Match	101883
Radford University Cash Match	101858
Rappahannock CC Cash Match	101917
Richard Bland Coll Cash Match	101885
Southside Virginia CC Cash Match	101905
Southwest Virginia CC Cash Match	101899
Thomas Nelson CC Cash Match	101877
Tidewater CC Cash Match	101873
University of Mary Washington Cash Match	101868
VA Community College System Cash Match	101911
Virginia Highlands CC Cash Match	101907
Virginia Institute of Marine Science Cash Match	101960
Virginia Military Institute Cash Match	101870
Virginia State University Cash Match	101875
Virginia Western CC Cash Match	101889
Wytheville CC Cash Match	101897

Tax-Deferred Annuity Plan Access Code Numbers

Campus	Number
Blue Ridge CC TDA	101888
Central Virginia CC TDA	101894
Christopher Newport University TDA	101863
College Of William & Mary TDA	101852
Dabney S. Lancaster CC TDA	101916
Danville CC TDA	101914
Eastern Shore CC TDA	101920
Germanna CC TDA	101910
J. Sargeant Reynolds CC TDA	101880
James Madison University TDA	101857
John Tyler CC TDA	101892
Longwood University TDA	101867
Lord Fairfax CC TDA	101882
Mountain Empire CC TDA	101896
New River CC TDA	101903
Norfolk State University TDA	101865
Northern Virginia CC TDA	101861
Old Dominion University TDA	101854
Patrick Henry CC TDA	101902
Paul D. Camp CC TDA	101922
Piedmont Virginia CC TDA	101884
Radford University TDA	101859
Rappahannock CC TDA	101918
Richard Bland College TDA	101886
Southside Virginia CC TDA	101906
Southwest Virginia CC TDA	101900
Thomas Nelson CC TDA	101878
Tidewater CC TDA	101874
University of Mary Washington TDA	101869
Virginia Community College System TDA	101912
Virginia Highlands CC TDA	101908
Virginia Institute of Marine Science TDA	101961
Virginia Military Institute TDA	101871
Virginia State University TDA	101876
Virginia Western CC TDA	101890
Wytheville CC TDA	101898