

Pay Restoration Option Comparison Charts

If you have taken more than 50% of your furlough days by November 9, 2020, you have three options for restoring pay for the number of excess days taken:

Option 1. the default option, Payroll will replace excess furlough days taken in previous, closed pay periods with **annual** leave. Additional **regular pay** will be added to 12/16 pay based on the number of excess furlough days taken.

AP Faculty and Classified	Original Days of Unpaid Furlough Leave	50% Reduction in Days of Unpaid Furlough Leave	You will be notified by payroll if you have exceeded the 50% Days of Unpaid Furlough Leave. Payroll will replace Unpaid Furlough Leave with annual.	Employee Tasks for the default Option 1: Cancel excess Unpaid Furlough Leave.
Below \$30,000	0 days	N/A		
\$30,000-\$39,999	5 days	2.5 days		
\$40,000-\$49,999	7 days	3.5 days		
\$50,000-\$74,999	8 days	4 days		
\$75,000-\$99,999	9 days	4.5 days		
\$100,000-\$124,999	10 days	5 days		
\$125,000-\$149,999	12 days	6 days		
\$150,000 and above	15 days	7.5 days		

Option 2. Employees choose to have excess furlough days replaced with their available compensatory time, family personal, or recognition leave, to receive **regular pay**. Additional **regular pay** will be added to 12/16 pay based on the number of excess furlough days taken.

AP Faculty and Classified	Original Days of Unpaid Furlough Leave	50% Reduction in Days of Unpaid Furlough Leave	You will be notified by payroll if you have exceeded the 50% Days of Unpaid Furlough Leave.	Employee Tasks for the Optional Option 2: If Unpaid Furlough Leave was exceeded, review your timecard for available leave options. Complete the Pay Restoration Form by November 10, 2020. Enter leave hours and choose available leave option(s). Cancel excess Unpaid Furlough Leave.
Below \$30,000	0 days	N/A		
\$30,000-\$39,999	5 days	2.5 days		
\$40,000-\$49,999	7 days	3.5 days		
\$50,000-\$74,999	8 days	4 days		
\$75,999-\$99,999	9 days	4.5 days		
\$100,000-\$124,999	10 days	5 days		
\$125,000-\$149,999	12 days	6 days		
\$150,000 and above	15 days	7.5 days		

Option 3. Employees choose **bonus pay** for previous furlough absences that exceeded 50% of *Days of Unpaid Furlough Leave* instead of receiving regular pay and using leave to cover the absences. Additional **Bonus pay** will be added to 12/16 pay based on the number of excess furlough days taken.

AP Faculty and Classified	Original Days of Unpaid Furlough Leave	50% Reduction in Days of Unpaid Furlough Leave	You will be notified by payroll if you have exceeded the 50% Days of Unpaid Furlough leave.	Employee Tasks for Optional Option 3: If Unpaid Furlough Leave was exceeded, complete the Pay Restoration form by November 10, 2020. Choose the Bonus Pay option. Cancel excess Unpaid Furlough Leave
Below \$30,000	0 days	N/A		
\$30,000-\$39,999	5 days	2.5 days		
\$40,000-\$49,999	7 days	3.5 days		
\$50,000-\$74,999	8 days	4 days		
\$75,000-\$99,999	9 days	4.5 days		
\$100,000-\$124,999	10 days	5 days		
\$125,000-\$149,999	12 days	6 days		
\$150,000 and above	15 days	7.5 days		