

## Sales Tax Exemption

August 15, 2013

## Hints for around Fredericksburg

**Earl's** – tell them it is for UMW and that it is tax exempt

**Target** - tell them it is for UMW and give them the tax exempt # - it is programmed into registers

**Michael's** – give cashier the tax exempt number

**Home Depot** – give cashier the UMW tax ID number

**Dollar General** – give them the UMW tax ID number – we should be in their system

**Lowe's** - their number for UMW is #047600205

**Office Depot** – their number for UMW is #30243916

**JoAnn Fabrics** – in their system under *UNIV Mary Washington*, phone number 654-2011

**Walmart** – Grey Card with unique number, must give to cashier before the order is started

**Best Buy** – Tax Exempt Quick Card – issued to *each* purchaser. Check out at Service Desk with ST-12 and get your own

**Giant Food** - fill out one of their forms at the register and show proof

**Wegman's** - Coded into the 'Shopper's Club for Business' plastic card (I have 2 extras that I can loan out)

**BJ's** – coded into the BJ's membership card

**Party City** – ST-12 every time – fill out one of theirs, or take your own and save time

**Hobby Lobby** – ST-12 every time (they issue cards but won't honor them)

**A.C. Moore** - ST-12 – (they have a new card system, but can't seem to get us a card)

In all cases, be sure to tell the cashier that you are making a tax exempt purchase *before* they start the order. Most places require that payment be made with a University credit card or University check in order to honor the tax exemption. Always keep a few ST-12s with you for emergencies.

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