

Chrome River Training

November 29, 2018 by [Christie Pugh](#) [Leave a Comment](#)

The following message is from Finance – Accounts Payable:

Chrome River, UMW's online travel pre-approval and reimbursement request system, opened to all employees on November 15, 2018. We are impressed with the knowledge people have demonstrated through their submitted entries and appreciate each person's patience as we transition to an online system.

All training videos (for password, see Chrome River Training) are found at <https://adminfinance.umw.edu/ap/video-training/> and are grouped by topic.

As promised, Accounts Payable is holding an open lab for Chrome River questions and specific assistance from **8 a.m. – 5 p.m. on Wednesday, December 5** in the Eagle Village 4th floor conference room. Computers are available during the session for hands-on assistance with your specific questions. Stop by at your convenience. This session is the first of more to come if demand warrants it. Please know that we are also available anytime by phone and email.

We recommend bookmarking this page <https://adminfinance.umw.edu/ap/chrome-river-faq/> where you will find the login to Chrome River, a link to the training video website, and Chrome River Frequently Asked Questions. Well done to those of you who have already made entries!

For questions, contact Laura Temple at ltemple@umw.edu (252-823-8152) or Leigh Penn, lpenn@umw.edu (540-654-1226).