Rate	Active Projects	Description	Mandated	Project Leads	Status/Notes	Project Due Date
5	Cardinal Human Capital Management (HCM) Project	Cardinal HCM replaces CIPPS, PMIS, and BES. These are the Commonwealth's payroll, human resources and benefits administration systems.	DOA	Julie Smith Cheryl Dunn Linda Thornton	12.21 Work to review/correct dress rehearsal conversion data. Attended Supplemental Testing Webinar and Training/Learning Support Webinar. Supplemental testing taking place 11/29 - 12/17, submitting production like tests & reviewing error reports. Continued work on fine-tuning and documenting interfaces and procedures.	4/1/2022
5	New Payment Policy	Developing a process to cancel registration of students without sufficient payment arrangements		Cabinet, Julie Smith, Paul Griggs	12.21 Essentially on hold at this time. Will revisit in the Spring.	TBD
5	EAB Data Hub	Project calls for sending all Banner data to the Hub, excluding sensitive data	President Initiative	Jeff McClurken	12.21 Data resides in EAB. Data is not being used at the moment.	Estimated 1 year project.

University of Mary Washington
Finance

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5	COVID-19 Emergency Operations Plan	COVID-19 tracking requires new coding for payroll leave and time management, Federal mandates for targeted payroll groups, activity coding for vendor payments, new procurement/payment approval process, student and community refunds, managing Federal grants for students and for UMW, operation changes for teleworking needs and required department onsite visits.	Federal, Commonwealth and University mandates	Julie Smith	12.21 Continue to track spend for future reimbursement. Work started on 4th quarter and annual report requirements.	TBD
4	Tessitura Performance Ticketing System, replaces Choice Ticketing	Gregg Stull requested membership in the Philadelphia Regional Arts Consortium Group Network. Membership allows UMW access to their robust full-ticketing solution. Group membership approved by Provost May 2020.	Theatre Department	Gregg Stull, Director of Theatre and Dance. Finance Accounting and Compliance Dept.	12.21 Project complete. Accounting requesting additional procedures on reconcilliation and identification of payment received, use of gift certificates.	9/1/2021
4	Independent Contractor (IC) Regulations	New Legislation effective July 01, 2020 requires inclusion of IC in the New Hire Reporting Center (managed by HR) for Child Support/income with-holding and specific and Sexual Harassment training.	Senate Bill 429 (Child Support), House Bill 1228 (Sexual Harassment Training)	Julie Smith and Beth Williams. Mkishpaugh for contract language update for S.B.429	12.21 Reports created. Need to develop process for tracking and documenting procedures. Julie to re-engage fiscal year 2022 Confirmed with Virginia New Hire Reporting that teacher stipends and honoraria can be excluded.	Initial list of all IC due to the Virginia New Hire Reporting Center by Sept 1, 2020.

University of Mary Washington
Finance

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4	BOX-Secure Forms Portal	Finance is reviewing secure portal options to allow internal and external customers to upload documentation containing sensitve data. Examples would be banking and ssn informaion.	Information Technologies Electronic Storage of Highly Sensitive Data Policy E.4.5	Julie Smith, Vickie Chapman.	12.21 Implementation underway	10/31/2021
5	eVA RFP	eVA RFP awarded to Ivalua	Dept. of General Services	Vickie Chapman and Melva Kishpaugh	12.21 User Testing Sandbox provided. Testing system functionality begins next week awaiting Import test schedule.	12/30/2021
4	End of Year	End of Fiscal year coordination between Administration and Finance, EAS, and community begins in March and will extend until Account reports are finalized in September.	Finance/Department of Accounts	Finance/Budget, EAS, IT Deptartments	12.21 Final financial report HE-14 due January 7, 2022	1/7/2022
6	Banner Cloud Migration	Banner ERP application servers moving from campus servers to the cloud.	Hall Cheshire with Information Technologies (IT) team	IT	12.21 Finance has outstanding printer issues with cashier and misc AR invoice/receipt print.	10/10/21

University of Mary Washington
Finance

Rate	Active Projects	Description	Mandated	Project Leads	Status/Notes	Project Due Date
4	GXADIRD Data Deletion	The GXADIRD form contains necessary banking information for employee and student reimbursements and refunds. Finance will work with IT to delete information from terminated employees and inactive students.	Associate VP for Finance	Vickie Chapman, Julie Smith, Leigh Penn	12.21 Testing initial audit process for data retrieval.	1/30/2022

Rate	Projects on Horizon	Description	Mandated	Project Leads	Status/Notes	Est. Start Date
2	Misc AR	Review JMM and GM Billing for Rental of Facilities			9.18 Requested SOP from Museums	TBD
5	Banking RFP	Procurement compliance requires a new banking RFP.	Finance	Julie Smith Anthony Dahm Procurement (Melva and Ken)	This is a HUGE project	TBD
	Unrelated Business Income Tax	Develop UBIT policy	IRS	TBD	Policy ensures compliance with Federal Income Tax regulation.	TBD
5	Nelnet Configuration	Review of new Node to accomodate flexiblity in student deposit needs	To better support Admissions and Residence Life	Paul Griggs for Nelnet	Requesting cost of Node, project timeline, initial and annual costs.	tbd
4	Admin and Housing Deposit-Nelnet	Correction to Admin and Housing Deposit to correct student ability to de-select Housing or Depo fee upon payment.		Nelnet is testing for user acceptance. UMW will test if successful. VChapman/Bkjar	3.20 Solution may require Admissions, Student Accounts, IT.	Winter 2018-Overdue from Vendor expected date extended to end of 2020
2	Philharmonic	Philharmonic operations may change to accommodate internal reorganization. Impact to Finance is pending structural outcome.	Finance	Various Finance departments based on need	7.20 Music chair requested termination of Tix.com. Dept Buyer posn vacated.	FY2021