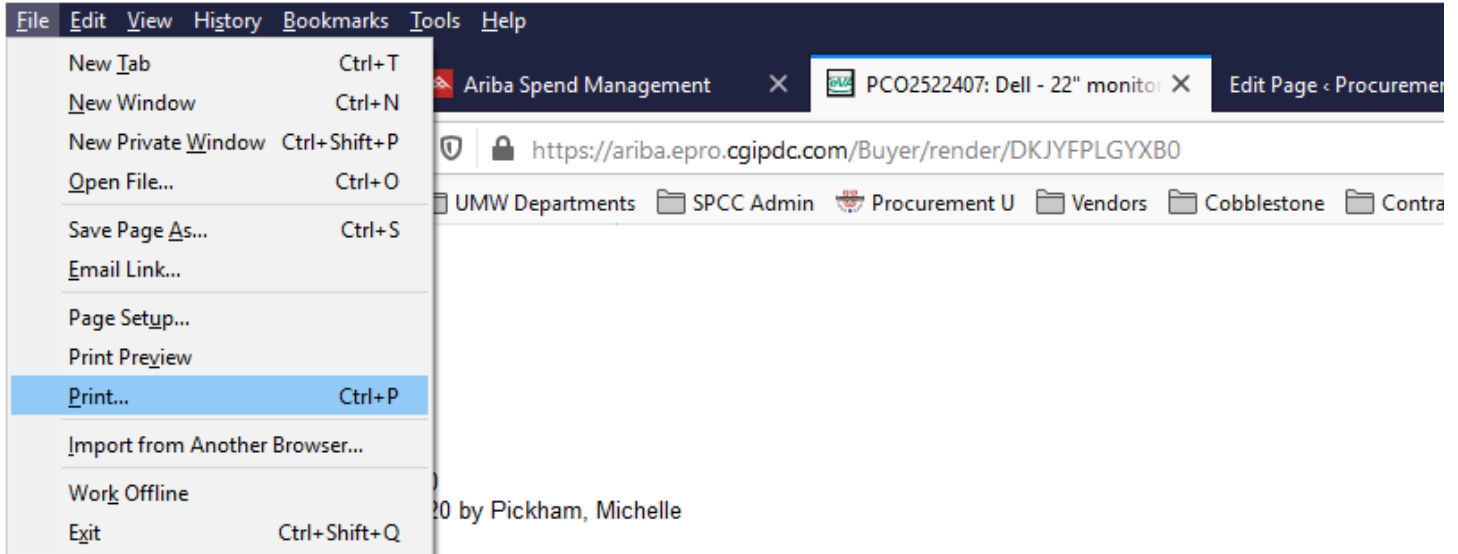


Converting eVa Orders (and other web pages) to PDF Files

Windows Users - Firefox and Internet Explorer Browsers:

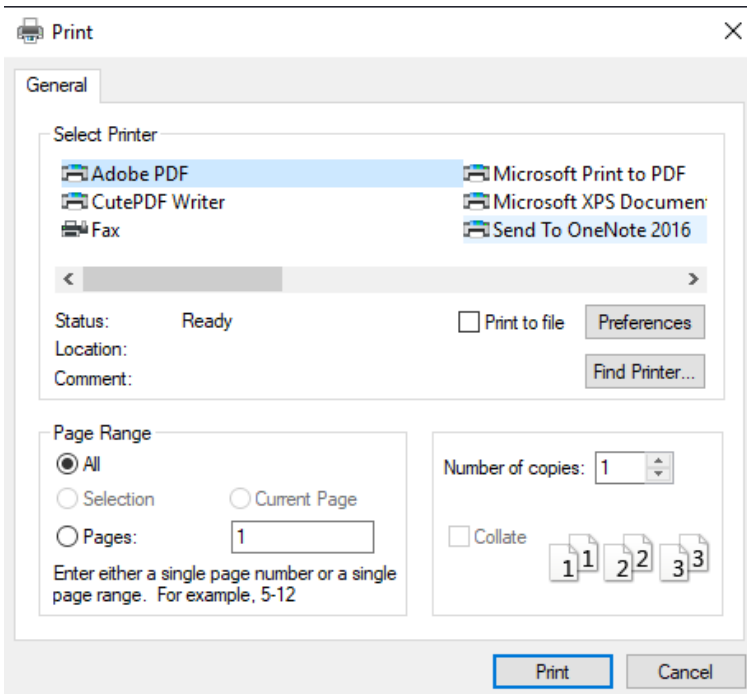
Select “File” at the top left of your menu and then “Print.”



Supplier:
DELL MARKETING LP
One Dell Way
Round Rock TX 78682 United States

Ordering Person:
University of Mary Washington
Pickham, Michelle
Phone: 540-654-2260

On your printer menu, select “Adobe PDF” And click Print



Then save your file with an appropriate file name and to an easily accessible location, such as your desktop or a folder designated to store your SPCC documentation.

Windows Users - Chrome Browser:

Click the 3 vertical dots on the top right of your menu bar and select "Print."

PCO2522407: Dell - 22" monitor x +

FO

eVA Req#: PR8938884

Ordering Person:
University of Mary Washington
Pickham, Michelle
Phone: 540-654-2260
E-mail: mmiller8@umw.edu

Bill To:
University of Mary Washington
Accounts Payable Department
1301 College Avenue

New tab Ctrl+T
New window Ctrl+N
New incognito window Ctrl+Shift+N

History
Downloads Ctrl+J
Bookmarks

Zoom - 100% +

Print... Ctrl+P

Cast...
Find... Ctrl+F

More tools

Edit Cut Copy Paste

Settings
Help

Exit

On your print menu, select the drop down for "Destination" and select "Save as PDF."

Print 1 page

Destination Save as PDF

Pages UMW Print on umw-printing.umw.local
Save as PDF
See more...

Layout Portrait

More settings

Save Cancel

Contract Number
UVA845196

total \$ 149.49 USD

9292001 PCO2522407: Dell - 22" monitor - M.Kishpaugh@Procurement

eVA

Order No. PCO2522407.

Issued on Fri Jan 24 11:50:52 EST 2020 eVA Req#: PR8938884
Created on Fri Jan 24 11:50:52 EST 2020 by Pickham, Michelle

Supplier:
DELL MARKETING LP
One Dell Way
Round Rock TX 78662 United States
Phone: 512-513-1887 Fax: 800-501-6285
Contact: Kasey Kingsbury
Vendor TID: ****6805
SWAM

Ordering Person:
University of Mary Washington
Pickham, Michelle
Phone: 540-654-2260
E-mail: mmiller8@umw.edu

Ship To:
University of Mary Washington-Procurement Services
The Executive Offices of Eagle Village
1125 Jefferson Davis Hwy STE 480
Fredericksburg, VA 22401 United States
Phone: 540-654-1127 Fax: (540) 654-1168
Deliver To: Melva Kishpaugh

Bill To:
University of Mary Washington
Accounts Payable Department
1301 College Avenue
Fredericksburg, VA 22401-6300 United States
Phone: 540-654-1226 Fax: 540-654-1168
E-mail:

Item Number	Description	Need By	Quantity	Unit	Unit Price	Extended Amount	Contract Number
1	210- DELL 22" Monitor - P2219H/Dell 22" AGBK - P2219H		1	each	\$ 149.49 USD	\$ 149.49 USD	UVA845196

Line Comments:
UVA845196
1111-302022-P2217-10640
Standard Tech Purchase
For Melva Kishpaugh - Procurement Services

Total: \$ 149.49 USD

Status: Ordered

This order made by the University of Mary Washington, an agency of the Commonwealth of Virginia, is governed in all respects by the laws of the Commonwealth of Virginia, including 25-1-1803 of the Code of Virginia and the associated Rules Governing Procurement of Goods, Services, Insurance and Construction (The Rules) and the Commonwealth of Virginia Procurement Manual for Institutions of Higher Education and Their Students, the provisions of which are available at <http://www.purchasing.org>. By accepting and performing this order all vendors, suppliers, contractors or firms (as such terms may be used) providing goods or services to the University of Mary Washington accept acceptance and compliance with the provisions found in applicable Virginia law, including the terms and conditions contained at the following link: <https://admiralprocurement/Proc/2018/10/2018-UMW-Purchase-Order-Standard-Terms-and-Conditions-8-4-2019.pdf>

<http://www.hanba.com> appid:com.superheader@VZHENGG3FO

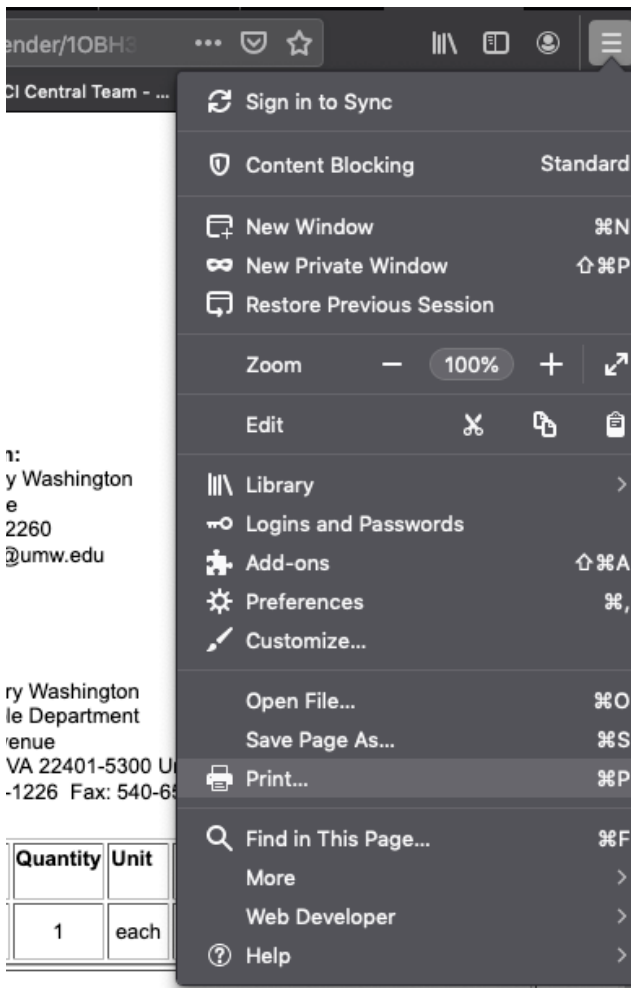
1/1

Then save your file with an appropriate file name and to an easily accessible location, such as your desktop or a folder designated to store your SPCC documentation.

Mac Users – Firefox Browser

Select the 3 horizontal lines at the top right of your browser and select “Print.”

On your print menu, at the bottom, select the drop down for “PDF” and select “Save as PDF.”



Then save your file with an appropriate file name and to an easily accessible location, such as your desktop or a folder designated to store your SPCC documentation.