

Exemptions to Competitive Requirements

Competition may not normally be considered *practicable or available* for purchase of some goods or services up to and including \$200,000, or as otherwise noted. However, ALL other applicable laws, regulations, and UMW Policies and Procedures remain effective. The following tables outline exemptions from competition (if exempt, a DSBSD-Certified Business Quote is *not* required) and/or may not require purchase order entry into eVA as designated below and are part of the [University's Small Purchase Procedures](#).

CATEGORY A

Competition (Purchase or Quote from DSBSD-certified business) IS Required [Works Segment GL09];
eVA Entry is NOT Required [Works Segment GL10]

#	Purchasing Category
A1	Closed-loop systems or automated inventory control systems
A2	Over-the-counter (OTC) purchases where the Cardholder enters a physical brick and mortar establishment and pays for the purchase at the counter with their University Charge Card (i.e., SPCC, Finance Card)
A3	Revenue Contracts e.g., Contracted Vending Services, etc.
A4	Televised or radio programs (e.g., athletic events, televised conferences, etc.) whereby specific stations are selected because of market demographics

CATEGORY B

Competition (Purchase or Quote from DSBSD-certified business) is NOT Required [Works Segment GL09];
eVA Entry IS Required [Works Segment GL10]

#	Purchasing Category
B1	Academic/research and consulting services* (for any consulting services, contact Procurement Services) *For Consulting Services which exceed \$10,000, a University Return on Investment (ROI) justification through the Consulting Services Return on Investment Form is REQUIRED.
B2	Art; original works of art; and original, or authentic antique period art frames (does not include newly created replacement or reproduction frames)
B3	Books, pre-printed materials, reprints, pre-recorded audio, performance rights and video media, etc., when only available from the publisher/producer (e.g. movie or play licensing)
B4	Conference facilities (to include conference support and related lodging and meals) only when the use of a specific facility is directed by an outside donor, sponsor or organization
B5	Facilitators and Mediators
B6	Maintenance contracts for high-cost, sophisticated equipment where there is no known competitor and service must be purchased from the manufacturer of the equipment (i.e., void warranty)
B7	Photographers (other than graduation and yearbook photographers)
B8	Rare and historic manuscripts, printed and photographic materials (e.g. books, ephemera, maps, manuscripts, photographs, and prints), that are one of a kind or exist in very limited supply

B9	Royalties and film rentals when only available from the producer or protected distributors
B10	Specialized software, website or browser plugins, website or desktop applications or subscriptions, electronic databases, software-as-a-service (SAAS), mobile apps, and maintenance or upgrades for software already purchased and in use at the University. Any and all software purchases require IT approval before purchasing.
B11	Subscriptions/Publications: Print or digital (books, magazines, journals, newspapers, etc.)
B12	Training that is specialized, proprietary (i.e. owned by one supplier), or not typically available to the general public and for which competition is generally unavailable.
B13	Used: <ul style="list-style-type: none"> • Goods (props, costumes, books, DVDs, etc.) • Equipment - requires written approval by Procurement Services in advance of the purchase (e.g. vehicles, musical instruments, machines, etc.)
B14	Writers
B15	Items purchased for resale purposes. Resale is limited to the gift shops for James Monroe Museum and Belmont, and Klein Theatre Concessions.

CATEGORY C

Competition (Purchase or Quote from DSBSD-certified business) is NOT Required [Works Segment GL09];
eVA Entry is NOT Required [Works Segment GL10]

#	Purchasing Category
C1	Accreditation fees, academic testing, tests and evaluations
C2	Advertisements in newspapers, magazines, journals, radio or television or other multimedia sources
C3	Artists/ Entertainment [Pre-approved ICQ #001]: Artists (when creating and providing original works), speakers, lecturers, musicians, performing artists, designers (e.g. set designers, musical design/composition, sound design artists), choreographers, and videographers. <i>Graphic design (print) must go through Design Services.</i> *UMW employees require advance approval and routing through Payroll's "Special Pay" process.
C4	Athletics: <ul style="list-style-type: none"> • Fees associated with entrance and participation in intercollegiate athletic tournaments and events including team lodging, registration and game guarantees for all athletic events. • Referees, officials and umpires for intercollegiate athletic events. • Unplanned and unanticipated travel and travel-related expenses when incurred by the Athletic Department while traveling.
C5	Business and/or financial transactions to which public procurement regulations do not apply. (e.g., debt service payments, Medicare and Medicaid payments, and child support payments)
C6	Conference Registration including space reservation/rental fees
C7	Contributions and donations made by a university, if to other public bodies or tax-exempt non-profit organizations.
C8	Exhibition Rental Fees for exhibitions of historical artifacts or original works of art. (The Rental fee may include charges other than the rental of the exhibition, such as transportation costs and/or special packaging/crating.)

C9	Financing when goods/services procured from one source are being financed by another (i.e., third party) source. The financing exclusion does not apply to lease purchases.
C10	Honoraria
C11	Individuals providing instructional services in conjunction with a contract between institutions of higher education, including community colleges, and a local business or industry for non-credit workforce development classes to be provided by the institution of higher education. (ICQ may be required*)
C12	International Purchases: Purchases made by a university employee or agent while located in another country and the required goods/services are purchased from a supplier located in that country (over-the-counter).
C13	Professional organization and association membership dues/fees
C14	Real Estate Leases
C15	Sponsored research grant sub-awards and contract sub-awards, not to include the purchase of goods or services by the Institution
C16	The purchase of goods or services that are produced or performed by or related to: <ul style="list-style-type: none"> a. Persons, or in schools or workshops, under the supervision of the Virginia Department for the Blind and Vision Impaired; b. Nonprofit sheltered workshops, Employment Services Organizations (ESO), or other nonprofit organizations that offer transitional or supported employment service; c. Private educational institutions; or d. Other public educational institutions
C17	Training that is taken through a professional organization to which membership is typically required and where payment is made directly to that organization which is sponsoring the training. A “professional organization” is generally defined as a group of professional individuals in a like occupation charged with educating, certifying, and lobbying for its members. (Examples include: National Education Association (NEA), Computing Technology Industry Association (CompTIA), American Library Association (ALA), etc.)
C18	Travel (including taxis and shuttles) and lodging for individuals, and groups (two or more individuals) up to \$200,000 per group travel event. Follow UMW travel regulations. Contracted transportation such as charter bus requires eVA entry. All travel and lodging require Chrome River entry.
C19	Utility charges (electric, natural gas, water, sewer, internet, and cable tv services)