

## 2026 SPCC Billing Cycle Dates & Deadlines

All transactions for the billing cycle must be signed off by both the Cardholder and Approver by the relevant deadlines below. If you have any questions or issues during your billing cycle, contact your SPCC Program Administrator.

Month	Cycle Start Date	Cycle End Date	Sign Off Deadline (EOD)*
January 2026	December 16	January 15	Wed, January 21
February 2026	January 16	February 13	Wed, February 18
March 2026	February 14	March 13	Wed, March 18
April 2026	March 14	April 15	Mon, April 20
May 2026**	April 16	May 15	Wed, May 20
June 2026 (FY27)	May 16	June 15	Thurs, June 18
July 2026	June 16	July 15	Mon, July 20
August 2026	July 16	August 14	Wed, August 19
September 2026	August 15	September 15	Fri, September 18
October 2026	September 16	October 15	Tues, October 20
November 2026	October 16	November 13	Wed, November 18
December 2026	November 14	December 15	Thurs, December 17***

\* Subject to change. Transactions must be allocated and signed off by end of day (11:59pm) on this day. Transactions are swept by the Accountant the morning following the Sign Off Deadline. Transactions that are not in dispute and not fully allocated or signed off that are swept will be deemed [non-compliant and incur consequences](#).

\*\* Last Billing Cycle for FY26. Any charges posted after May 15th will hit FY27 budgets. There are no exceptions.

\*\*\* UMW Winter Break 2026 starts December 21 so the Accountant must perform the sweep on December 18 to ensure timely payment to BOA.