

Refund Schedule

Refund Policy

Refunds for dropping a course or withdrawing from the University are based on the official date of drop or withdrawal, not on the date of last attendance. **Failure to attend a class does not constitute dropping or withdrawing from it.** You can drop classes online, however if you intend to drop all of your classes (withdraw) you need to contact Takeria Zajac, at tgreen4@umw.edu for withdrawal procedures.

Refunds are pro-rated depending on the date of drop or withdrawal. Please consult the reimbursement schedule determine your refund eligibility.

[Registrar Withdrawal and Cancellation Procedures](#)

Fall 2022 Refund Schedule

REIMBURSEMENT SCHEDULE FOR DROPPING

Students are entitled to a reimbursement of tuition and comprehensive fees based on the following schedule should they need to drop a course(s) and are **still enrolled in at least one other course.**

16 Week Courses

DATE	REIMBURSEMENT
Prior to August 22	100%
August 22 – September 9	100%
After September 9	0%

First 8 Week Courses

DATE	REIMBURSEMENT
Prior to August 22	100%
August 22 – August 31	100%
After August 31	0%

Second 8 Week Courses

DATE	REIMBURSEMENT
Prior to October 17	100%
October 17 – October 26	100%
After October 26	0%

REIMBURSEMENT SCHEDULE FOR WITHDRAWING

Students withdrawing from all courses for a semester are entitled to reimbursement of tuition and comprehensive fees based on the following schedule.

16 Week Courses

DATE	REIMBURSEMENT
Prior to August 22	100%
August 22 – August 26	100%
August 27 – September 2	80%
September 3 – September 9	60%
September 10 – September 16	40%
September 17 – September 23	20%
After September 23	0%

First 8 Week Courses

DATE	REIMBURSEMENT
Prior to August 22	100%
August 22 – August 26	100%
August 27 – September 2	50%
After September 2	0%

Second 8 Week Courses

DATE	REIMBURSEMENT
Prior to October 17	100%
October 17 – October 21	100%
October 22 – October 28	50%
After October 28	0%

Housing and Meal Plans

Students who are assigned housing and meal plans, wishing to withdraw need to submit an Intent to Vacate form. **Students will be charged on a daily prorated basis** until that form is submitted to the Office of Residence Life.

[Intent to Vacate University Housing](#)