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INVOICE NUMBER

600801

1075

PAGE

1

SOLD UNIV OF MARY WASHINGTON

TO: SIMPSON LIBRARY

1801 COLLEGE AVENUE

FREDERICKSBURG, VA 22401-4664

UNIVERSITY OF MARY WASHINGTON SHIP

TO: SIMPSON LIBRARY

ATTN: RENEE DAVIS

1801 COLLEGE AVENUE

FREDERICKSBURG, VA 22401-4664

IVOICE DAT	E TERMS	DUE DATE			CUSTOMER	ORDER NUM	BER CUS	TOMER NUMBER	
9/18/20 net 30		10/18/20				5297-09			
UANTITY F	PURCHASE ORDER#	AUTHOR ISBN	ı vo	L# L	IST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1		FAGAN, BR 9780500: ERICA: THE ARCHAE		Е	92.30	20.0%	73.84	73.84	
1		SHANLEY, 97815578 OLLECTED PLAYS.	830999	PS 1	22.99	20.0%	18.39	18.39	

RECEIVED

SEP 22 2020

ACQUISITIONS SIMPSON LIBRARY

0039377

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GST/Tax







Brianne Dort (bdort)

From:

Michelle Pickham (mmiller8)

Sent:

Thursday, August 13, 2020 4:15 PM

To:

Brianne Dort (bdort)

Cc:

Procurement Services; Tina Faulconer (tfaulcon)

Subject:

FW: NEW Purchase/Payment Approval Request Form Submission

Follow Up Flag:

Follow up

Flag Status:

Flagged

Brianne,

Your Cabinet member has approved the request below. If applicable, please follow all required university and procurement regulations prior to completing the purchase or payment. Please also add any comments on your documentation (eVA purchase order, Banner receiving, etc.) or upload this approval to demonstrate the Cabinet member approval received for your purchase.

If you have any questions, please let me know.

Thank you,

Michelle Pickham

Senior Contract Officer | SPCC Program Administrator UMW Procurement Services

E: <u>mmiller8@umw.edu</u> P: (540) 654-2260

From: Nina Mikhalevsky (nmik)

Sent: Thursday, August 13, 2020 4:10 PM

To: Michelle Pickham (mmiller8) <mmiller8@umw.edu>; Lindsay Fare (Ifare) <Ifare@umw.edu>

Subject: RE: NEW Purchase/Payment Approval Request Form Submission

Approved.

Nina Mikhalevsky Provost University of Mary Washington Fredericksburg, VA 22401 540-654-1241

From: Procurement Services <procure@umw.edu>

Sent: Thursday, August 13, 2020 3:24 PM

To: Nina Mikhalevsky (nmik) < nmik@umw.edu>

Subject: NEW Purchase/Payment Approval Request Form Submission

A new purchase/payment approval request has been submitted by the individual below within your cabinet area for approval. Please review the submission(s) below and respond with your approval or denial of the request to the

purchase/payment approval process admins, Michelle Pickham (mmiller8@umw.edu) and Lindsay Fare (<u>lfare@umw.edu</u>). Select 'Reply' or 'Reply All' to automatically address the response email to the admins. If you have any questions, please let us know.

Thank you,
Michelle & Lindsay

Requester Information

Requester Name

Brianne Dort

Requester Email

bdort@umw.edu

Requester Phone

(540) 654-1747

Requester Department

Library

Area Cabinet Member

Nina Mikhalevsky

Purchase/Payment Details

How many Purchase/Payment Requests are you submitting?

One (1)

Have you verified that you have the budget to cover the expenses below?

Yes

Is at least one of your purchases/payments technology based?

No

Is this a late payment?

No

Purchase/Payment Request #1

Purchase/Payment Type (select all that apply)

New Purchase/Payment

Description of Purchase/Payment Needing Approval

Book: Ancient North America: The Archaeology of a Continent

Justification for the Purchase/Payment

Requested by Lauren McMillan to support her class HISP 471B1

Vendor for Purchase/Payment

Yankee

Estimated Cost of Purchase/Payment

92.30

Funding Source (select all that apply)

State Funds

FOAP for Purchase/Payment

1111-200500-10410

Payment Method

Direct Pay/Check Payment

Supporting Documentation

Comments

I just took over physical library purchasing from Tina.

Tina Faulconer (tfaulcon)

From:

Michelle Pickham (mmiller8)

Sent:

Tuesday, August 11, 2020 9:00 AM

To:

Tina Faulconer (tfaulcon)

Cc:

Procurement Services

Subject:

FW: NEW Purchase/Payment Approval Request Form Submission

Tina,

Your Cabinet member has approved the request below. If applicable, please follow all required university and procurement regulations prior to completing the purchase or payment. Please also add any comments on your documentation (eVA purchase order, Banner receiving, etc.) or upload this approval to demonstrate the Cabinet member approval received for your purchase.

If you have any questions, please let me know.

Thank you,

Michelle Pickham

Senior Contract Officer | SPCC Program Administrator

UMW Procurement Services E: mmiller8@umw.edu

P: (540) 654-2260

From: Nina Mikhalevsky (nmik)

Sent: Tuesday, August 11, 2020 8:59 AM

To: Michelle Pickham (mmiller8) <mmiller8@umw.edu>; Lindsay Fare (Ifare) <Ifare@umw.edu>

Subject: RE: NEW Purchase/Payment Approval Request Form Submission

Approved.

Nina Mikhalevsky Provost University of Mary Washington Fredericksburg, VA 22401 540-654-1241

From: Procurement Services procure@umw.edu>

Sent: Tuesday, August 11, 2020 8:52 AM

To: Nina Mikhalevsky (nmik) < nmik@umw.edu>

Subject: NEW Purchase/Payment Approval Request Form Submission

A new purchase/payment approval request has been submitted by the individual below within your cabinet area for approval. Please review the submission(s) below and respond with your approval or denial of the request to the purchase/payment approval process admins, Michelle Pickham (mmiller8@umw.edu) and Lindsay Fare (Ifare@umw.edu). Select 'Reply' or 'Reply All' to automatically address the response email to the admins. If you have any questions, please let us know.

Thank you, Michelle & Lindsay

Requester Information	
Requester Name	
Tina Faulconer	
Requester Email	
tfaulcon@umw.edu	
Requester Phone #	
(540) 654-1761	
Requester Department	
Simpson Library	
Area Cabinet Member	
Nina Mikhalevsky	
Purchase/Payment Details	
How many Purchase/Payment Requests are you submitting?	
Two (2)	
Have you verified that you have the budget to cover the expenses below?	
Yes	
ls at least one of your purchases/payments technology based?	
No	
ls this a late payment?	
No	
Purchase/Payment Request #1	
Purchase/Payment Type (select all that apply)	
New Purchase/Payment	
Description of Purchase/Payment Needing Approval	
Book: COMPLICATIONS: A SURGEON'S NOTES ON AN IMPERFECT SCIENCE	
Justification for the Purchase/Payment	
Requested by Marie McAllister for Fall ReserveENGL202D	
Vendor for Purchase/Payment	
Yankee	
Estimated Cost of Purchase/Payment	
\$17.00	

Funding Source (select all that apply)	
State Funds	
FOAP for Purchase/Payment	
1111-200500-10410	
Payment Method	
Direct Pay/Check Payment	
Purchase/Payment Request #2	
Purchase/Payment Type (select all that apply)	
New Purchase/Payment	
Description of Purchase/Payment Needing Approval	
Book: 13 BY SHANLEY: COLLECTED PLAYS	
Justification for the Purchase/Payment	
Requested by Mark Williams for Fall ReserveTHEA431	
Vendor for Purchase/Payment	
Yankee	
Estimated Cost of Purchase/Payment	
\$22.99	
Funding Source (select all that apply)	
State Funds	
FOAP for Purchase/Payment	
1111-200500-10410	
Payment Method	

Direct Pay/Check Payment