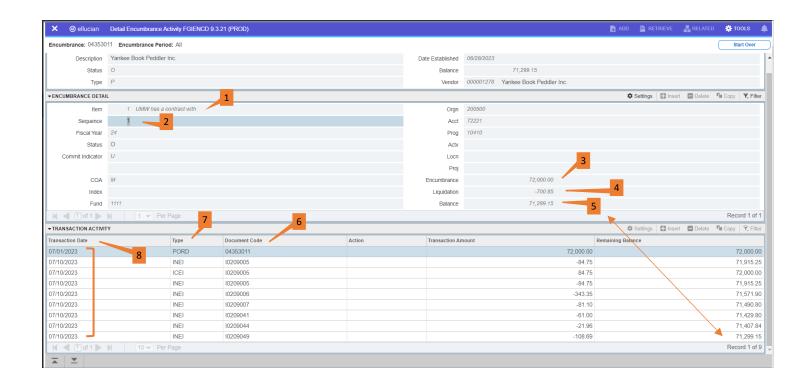


## FGIENCD (Detail Encumbrance Activity)

FGIENCD is a Banner 9 form used to view detailed encumbrance activity by purchase order. Information such as balance, liquidation (amount paid) and invoice numbers can be viewed here. This form is especially useful during fiscal year end to determine proper PO closure.

- 1. Line item description: line item number and description
- 2. **Sequence number**: A single line item can have multiple sequence numbers when the line is split coded between multiple FOAPALs
- 3. **Encumbrance**: total amount encumbered on the line item
- 4. Liquidation: amount paid
- 5. Balance: remaining amount to be paid
- 6. **Document Code**: purchase order or invoice number (based on the code in the *Type* column)
- 7. **Type**: Type of document \* see chart below\*
- 8. Transaction Date: the



TYPE CODE	DESCRIPTION
INEI	Invoice
INNI	Invoice without Encumbrance (Direct Pay)
PORD	Purchase Order
CORD	Change order
ICEI	Cancelled Check
	Year End Encumbrance Roll (PO was rolled
E09	from the previous FY to current FY)

9. date the document was entered into Banner. Note! \*This is not the payment date \*